



DEPARTMENT OF THE ARMY
U.S. ARMY MANEUVER SUPPORT CENTER AND FORT LEONARD WOOD
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FORT LEONARD WOOD, MISSOURI 65473-8929

ATZT-EOP

07 AUG 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy #4-02, Equal Opportunity Complaint Procedures

1. REFERENCES:

- a. AR 600-20, 15 Jul 99, Army Command Policy.
- b. AR 690-600, 18 Sep 89, Equal Employment Opportunity discrimination Complaints, and Interim Change to AR 690-600, 25 Mar 93.

2. PURPOSE. To establish policy and procedures for equal opportunity complaint procedures.

3. GENERAL.

a. All individuals who reside on or are employed on Fort Leonard Wood, who believe that they have been subjected to harassment or discriminatory practices from a co-worker, supervisor, manager, service member, customer, or vendor, have the right to file a complaint. The individual with the complaint can report the conduct to his/her chain of command or unit equal opportunity representative.

b. While service members and civilian employees are encouraged to report violations of equal opportunity policies and regulations to their chain of command first, they are not required to do so. They may instead contact other agencies or offices listed below:

- (1) Equal Opportunity Office
- (2) Equal Employment Opportunity Office
- (3) Inspector General's Office
- (4) Staff Judge Advocate's Office
- (5) Chaplain's Office
- (6) Housing Division, Department of Public Works
- (7) Medical Facilities
- (8) Military Police/Criminal Investigation Division

4. POLICY/PROCEDURES.